

SHELL NIGERIA EXPLORATION AND PRODUCTION COMPANY (SNEPCo)**TENDER OPPORTUNITY: Integrated Facility Management Services for SCiN Infrastructure****NIPEX TENDER NUMBER: NipeX.A.260306.0011****TENDER REF: CW990242****NCDMB CERT. NO.: ES/NCDMB/UPD/SNEPCO-DA-100547/271125****1.0 INTRODUCTION**

SHELL NIGERIA EXPLORATION AND PRODUCTION COMPANY (SNEPCo) in its role as Operator of the Production Sharing Contract for NNPC Upstream Investment Management Services (NUIMS) and other CO-VENTURERS hereby invites reputable and competent registered Nigerian companies (Nigerian Upstream Petroleum Regulatory Commission (NUPRC) registered) with proven experience in facilities management, listed in the scope of work below, to apply for inclusion into the bid.

Bidders will be expected to demonstrate their capability and capacity to accept and deal with the financial and technical complexities associated with a contract of this magnitude and this evidence will be required in the next stage of this Tender.

SNEPCo hereby invites submissions from reputable and competent Nigerian registered companies having requisite proven experience in the **Integrated Facility Management Services**.

2.0 SCOPE OF WORK.

The scope of work covers provision of Hard and Soft Facility Management Services to all building systems and equipment in the following Sites:

Office facilities (Award 1):

- Shell Atlantic Towers 14 Storey office building plus ancillary structure, car parks and services.
- Shell Support Services office building plus ancillary car parks structure and services.

Residences and Outstation facilities (Award 2):

- Two office Floors in Heritage Place and Pactum Towers.
- Four residential buildings - 12 & 14 Inner Crescent and 44 & 53 Bourdillon.
- Agaja Beach Houses.

The Hard Services scope of work include operations and maintenance on the buildings' electrical power supply, distribution and utilization equipment / fittings, Mechanical & Plumbing systems & fittings, structural / carpentry elements, portable appliances, proprietary equipment like Lifts, Fire pumps, Fire sprinklers, fire detection & alarm, HVAC system & equipment, Generators, etc. and MEP, structural & non-structural asset integrity assurance and restoration as well as the Building Management System specific to SAT.

The Soft Services scope of works covers janitorial, reprographics, Internal Mailing distribution, beverage / potable water, furniture maintenance and occupant needs supporting inspired people.

A summary of the services to be provided by the FM vendors includes, but is not limited to, the following:

1. Planning, supervision, quality assurance & quality control (QA/QC) for routine operations and planned preventive maintenance (PPM) of Real Estate assets. These assets include the buildings' structure, power generators and electrical facilities, lifts, HVAC, etc in the afore mentioned locations.
2. Execution of preventive and corrective maintenance for Real Estate Assets in the listed locations.
3. Planning, supervision, quality assurance & quality control (QA/QC) for minor real estate projects and non-routine works, such as asset integrity restoration and minor improvement works within buildings.

Planning, supervision, quality assurance & quality control (QA/QC) for soft services (janitorial, catering, tea/coffee and housekeeping and specialist medical cleaning, mailing and Lift.

3.0 MANDATORY REQUIREMENTS

1. To be eligible for this tender exercise, interested contractors are required to be pre-qualified in the [Product Group 3.18.24 – Facilities Management](#) in NipeX Joint Qualification System (NJQS) data base. Only successfully pre-qualified suppliers in this category will receive the Technical and Commercial Invitation To Tender (ITT).
2. To determine if you are pre-qualified and view the product/service category you are listed for, open <https://vms.nipex.org/login> and access NJQS with your login details, click on continue Joint Qualification Scheme tool, click check my supplier status and then click supplier product group.
3. If you are not listed in a product/service category and you are registered with NUPRC to do business, contact NipeX office at 2nd Floor, 32 Ozumba Mbadiwe Avenue, Victoria Island, Lagos (Antan Office Building)., Lagos with your NUPRC certificate as evidence for necessary update.
4. To initiate the JQS prequalification process, access www.nipex-ng.com to download the application form, make necessary payments and contact NipeX office for further action.
5. To be eligible, all tenders must comply with the Nigerian Content Requirements in the NipeX system.

4.0 NIGERIAN CONTENT REQUIREMENTS

Vendors are to demonstrate strict compliance with the provisions of Nigerian Oil & Gas Industry Content Development Act and provide the following requirements:

1. Demonstrate that entity is a Nigerian registered company with 51% or more shareholding capacity. Submit certified true copies of CAC forms 10, 02 & 07. Provide evidence of NUPRC and NOGIC JQS Certificate
2. Tenderer shall provide Location of in-country facilities (not limited to administrative office and technical office) to execute the work scope
3. Tenderer shall Provide evidence of category asset (DA/EC) group NCEC, demonstrating ownership of equipment and or capacity to carry out Facility Management services in the Nigerian oil and gas industry.
4. Provide evidence of what percentage of your key management positions is held by Nigerians and what percentage of the total work force are Nigerians. Also, show overall percentage of work to be performed in Nigeria and those by Nigerian resources relative to total work volume.
5. Tenderer shall comply with the latest approved version of NCDMB HCD guideline by committing (via a letter of undertaking) to providing Project-Specific training, man-hour, budget, skill development and understudy plan for Nigerian personnel utilizing OG TAN registered trainer(s) or other approved NCDMB training institution(s).

5.0 CLOSING DATE:

Only tenderers who are pre-qualified/active with NJQS in the category Product Group 3.18.24 – Facilities Management as at **16:00hrs, 24th March 2026** being the advert closing date, shall be invited to submit Technical and Commercial Bids

6.0 ADDITIONAL INFORMATION

- Proposed contracts start date is Q3 2026.
- Contract Duration: 5 years + 2 years extension option.
- All costs incurred in preparing and processing NJQS prequalification shall be fully borne by interested contractors.
- All respondents to SNEPCo must ensure full compliance with the Nigerian Oil and Gas Industry Content Development Act, 2010. (NOGICD) All respondents should educate themselves on the requirements of the NOGICD and ensure full compliance. Non-Compliance is a FATAL FLAW.
- This advertisement of “Invitation to tender” shall not be construed to be a commitment on the part of SNEPCo to award any form of contract to any company and/or associated companies, sub-contractors, or agents; nor shall it entitle any company submitting documents to claim any indemnity from SNEPCo and/or any of its partners. SNEPCo reserves the right to take final decision on any of the documents received in the pre-qualification/ Technical package.
- SNEPCo shall communicate only with authorized/responsible personnel of prequalified companies in NJQS and not through unauthorized individuals or agents.
- Contractors that are prequalified for this product/service category in NJQS must ensure that the name and contact details (physical address, email address and telephone number) of their company and authorised/responsible personnel are up to date in their company profile in the NJQS database.
- Successful contractors shall be subjected to a Shell facilitated Integrity Due Diligence screening.

Please visit NipeX portal at www.nipex-ng.com for this advert and other information and note that this contract procurement process will be progressed through NipeX system.